



**Addendum to the OneKey™ MLS Subscriber (Licensee)  
Application for the month of April 2020:**

During these difficult times OneKey™ MLS has decided to waive the Subscriber fee for the month of April for new Subscribers.

Anyone joining OneKey™ MLS as a Subscriber in the month of April will only have to pay the \$200 Subscriber Start-up Fee at time of joining.

Invoices for the Annual OneKey™ MLS Subscriber fee will be prorated to \$64.17 (June – December), and will be going out to our subscribers at the beginning of June.

I understand that I will be invoiced the prorated OneKey™ MLS Subscriber fee in the amount of \$64.17 at the beginning of June. This invoice will be due upon receipt.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**SUBSCRIBER APPLICATION  
(Licensee; Associate Broker, Salesperson)**

- Your office must be a Participant in OneKey™ MLS before you can subscribe
- There is a yearly MLS Licensee fee for all Sales Associates/Associate Brokers.
- There is a Subscriber Start-up Fee of \$200.00
- Upon termination from MLS for any reason, I understand that payment of MLS Fees is **non-refundable**.
- Please enclose a copy of your current NY State Real Estate License

**DO NOT SHARE YOUR MLS ID# AND/OR PASSWORD WITH ANYONE. The disclosure of the MLS ID# and/or Password to any person or entity would be a violation of the Subscriber Agreement and could result in termination of MLS Services.**

I hereby apply for a subscription to OneKey™ MLS.

I am a member of:  Long Island Board of REALTORS®, Inc.,  
 Hudson Gateway Association of REALTORS® or  
 Other \_\_\_\_\_

(If other please include a letter in Good Standing from Primary Association and provide your NRDS # \_\_\_\_\_)

Name: \_\_\_\_\_  
(As appears on Real Estate License, Last Name, First Name, Middle Initial)

Office Name: \_\_\_\_\_

Office Address (Street): \_\_\_\_\_  
(City/State/Zip): \_\_\_\_\_

Home Address (Street): \_\_\_\_\_  
(City/State/Zip): \_\_\_\_\_

Email Address: \_\_\_\_\_

Personal Web Address: \_\_\_\_\_

Office Ext# \_\_\_\_\_ Home Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Preferred Mailing:**  
 Office  Home

**Preferred Contact Phone:**  
 Office  Home  Cell

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

Email application to: [OneKeyMLS@HGAR.com](mailto:OneKeyMLS@HGAR.com)

OR Fax application to: 914-681-6044

OR Mail application to: One Maple Avenue, White Plains, NY 10605

MLS access codes will be issued via email once your application has been processed.

FOR OFFICE USE ONLY: Member #: \_\_\_\_\_ Office #: \_\_\_\_\_ Payment Amount: \_\_\_\_\_ Date: \_\_\_\_\_



One Maple Avenue, White Plains, NY 10605

914-681-0833 | [OneKeyMLS@HGAR.com](mailto:OneKeyMLS@HGAR.com)

[www.onekeymlsny.com](http://www.onekeymlsny.com)



SUBSCRIBER APPLICATION – Payment Page

MLS Fees are Non-Refundable

Table with 7 columns: Month (January to June), Amount, Total. Rows show monthly fees and total for each month.

Table with 7 columns: Month (July to December), Amount, Total. Rows show monthly fees and total for each month.

Subscriber Name: \_\_\_\_\_
Please Print

Subscriber Start-Up Fee: \$ \_\_\_\_\_ . \_\_\_\_\_ Effective Date: \_\_\_\_ / \_\_\_\_
Month Year

Subscriber Fee: \$ \_\_\_\_\_ . \_\_\_\_\_

Total Payable OneKey MLS: = \$ \_\_\_\_\_ . \_\_\_\_\_
(Correct Payment amount MUST be entered in order to process)

Check Enclosed #: \_\_\_\_\_
(Make Checks Payable to OneKey MLS)

Charge to my VISA, MasterCard, Discover or American Express account:

Card #: \_\_\_\_\_

CVC: \_\_\_\_\_ (3 or 4 digit number) Card Exp. Date: \_\_\_\_ / \_\_\_\_

Card Holder Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Email application to: OneKeyMLS@HGAR.com - OR - Fax application to: 914 - 681 - 6044

OR - Mail application to: One Maple Avenue, White Plains, NY 10605



Office Use
Member #: \_\_\_\_\_