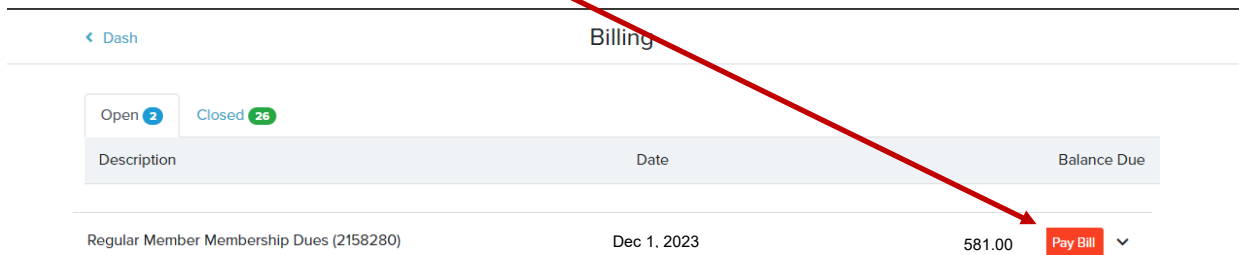


Paying Your HGAR Dues Online

The 2024 HGAR Annual Dues are \$581.

Log into HGAR.com. On your dashboard, under your profile picture click on the word **Billing**.

From the **Billing** page click on **Pay Bill** link.

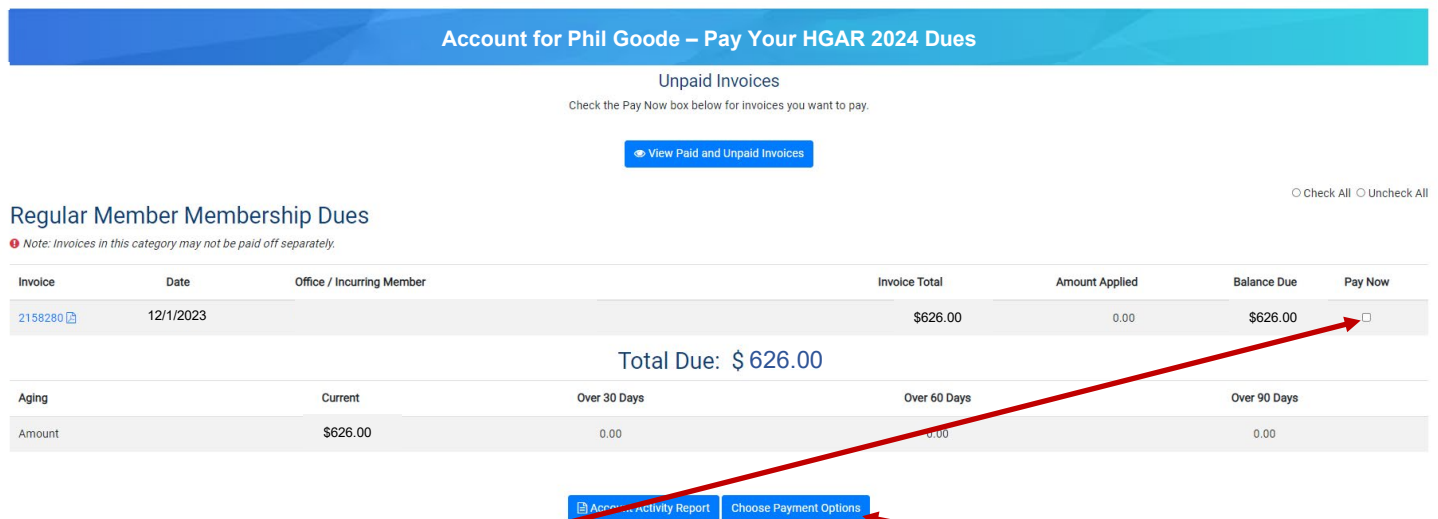


The screenshot shows the 'Billing' page with a navigation bar containing '< Dash' and 'Billing'. Below the navigation bar, there are tabs for 'Open 2' and 'Closed 26'. A table lists billing items with columns for 'Description', 'Date', and 'Balance Due'. A red arrow points from the 'Pay Bill' link in the text above to the 'Pay Bill' button in the table.

Description	Date	Balance Due
Regular Member Membership Dues (2158280)	Dec 1, 2023	581.00 Pay Bill

On the **Unpaid Invoices** page, you will see an initial amount of **\$626**

The **\$626** total includes two **optional** charges; one for the Hudson Gateway REALTOR® Foundation (HGRF) and one for RPAC. You can **modify** these **optional** Charges on the **next screen**.



The screenshot shows the 'Unpaid Invoices' page for Phil Goode. It includes a table of invoices and a summary section. A red arrow points from the 'Pay Now' checkbox in the table to the 'Choose Payment Options' button in the summary section.

Invoice	Date	Office / Incurring Member	Invoice Total	Amount Applied	Balance Due	Pay Now
2158280	12/1/2023		\$626.00	0.00	\$626.00	<input type="checkbox"/>

Total Due: \$ 626.00

Aging	Current	Over 30 Days	Over 60 Days	Over 90 Days
Amount	\$626.00	0.00	0.00	0.00

Check the box under **PAY NOW** – then click on the button that says “**Choose Payment Options**” at the bottom.

On the Next Screen, you will have to option to change the Balance Due BEFORE any payment is submitted.

Next screen – Review Payment Info

This screen is where you have the ability to **MODIFY** the Optional Charges.

If you wish to **Include** the **voluntary \$10 HGRF Donation** AND the **\$35 voluntary RPAC contribution** with your dues click on the **Credit card** button to continue with the payment process.

Review Payment Info for Phil Goode

You selected the following invoices to pay. Click the appropriate payment button, or click Cancel to change your selections.

Invoice	Date	Office	Balance Due	Amount to Pay
2158280	12/1/2023		581.00	581.00

Total Selected: **581.00**

Contributions

Type	Comments	Actions	Total Amount
HGRF Donation 2024	(Recommended Amount 10.00)	Modify	10.00
Voluntary RPAC Contribution*	(Recommended Amount 35.00)	Modify	35.00

Total Additional Charges **45.00**

Total To Be Paid **626.00**

Credit Card **Cancel**

IMS Update Contribution Amount - Profile 1 - Microsoft Edge
https://ims.hgar.com/scripts/IMSUpdateContribution.htm

Our Mission: As concerned members of the communities we work in, The Hudson Gateway REALTOR® Foundation participates in qualified community-based charities who serve the housing, hunger, health, happiness, and humane needs of citizens everywhere. The focus of the Foundation's efforts will be in Manhattan, Bronx, Westchester, Putnam, Rockland and Orange Counties. Established in 2004 and relaunched in 2013, the Foundation has donated thousands of dollars to charities and non-profit organizations throughout the Hudson Valley.

HGRF Donation 2024 (Recommended Amount) **OK** **Cancel**

IMS Update Contribution Amount - Profile 1 - Microsoft Edge
https://ims.hgar.com/scripts/IMSUpdateContribution.htm

BEFORE YOU CHANGE YOUR RPAC CONTRIBUTION, REMEMBER, ON YOUR BEHALF, RPAC DONATIONS ...

- Defend Mortgage Interest Deductions
- Defend Property Tax Deductions
- Keep you from being responsible for well-water and septic system disclosures
- Keep you from being responsible for the property's zoning compliance
- Keeps working to oppose transfer taxes that hurt the real estate market

And much more to help you be successful in business. **PLEASE REINVEST!**

Voluntary RPAC Contribution* (Recommended Amount) **OK** **Cancel**

To **Modify** the **HGRF Donation** and/or the **voluntary RPAC contribution charge**, click on each of the words **Modify** to increase, decrease or change to "0" then click **OK**.

The **Total To Be Paid** will adjust to the amount you have chosen.

Confirm the **Total To Be Paid** is the correct amount you wish to pay, if not, review the "**Modify**" option.

There are no refunds of HGAR Dues, HGRF Donations or RPAC Contributions

Click on the **Credit card** button to continue to the payment process.

Next screen – Payment Information

Payment Information

Please select a credit card and shipping address below.

Credit Cards on file

Add New Card

Modify Card(s)

Amount:

626.00

Confirmation will be sent to the following e-mail address below. You may temporarily change your e-mail address here for this session. If you would like to permanently change your e-mail address please do so from the personal information/profile page

Email Address: *

1234@hgar.com

Payments made by credit card on this site will appear on your credit card billing statement under the name "REALTOR Association/MLS"

I Authorize this payment

Credit Cards on file - Add New Card or **Modify Card(s)** if necessary.

Amount - Please make sure this is the correct amount you wish to pay. Once you click on **I Authorize this payment** your credit card will be charged in that amount. There are NO REFUNDS.

Email address – Make sure we have your current email address for sending your receipt

The final step to complete the transaction is to click the **I authorize this payment** button.

When payment is processed your next screen will be your receipt. Please print for your records.

Thank you for your membership in the Hudson Gateway Association of REALTORS and we look forward to serving you in 2024.