OneKey® MLS Orientation - Rules & Procedures

This Course is available for ALL who Access the MLS

In accordance with Section 204.2 of the Rules and Procedures of Onekey® Multiple Listing Service: All Participants must complete a required orientation program concerning the MLS Rules within ninety (90) days after access has been provided. The orientation program shall consist of no more than eight (8) hours. Failure to complete the required orientation program shall result in the termination of all MLS privileges unless extensions have been granted by the MLS. (NAR MANDATORY 17).

Attending the 2-hour Rules and Procedures of Onekey® Multiple Listing Service satisfies this MLS orientation requirement.

Until further notice, our courses are being held virtually via Zoom.
Registrants will receive the Zoom link the business day before the class.

Our MLS Orientation classes fill quickly. Please select a 1st and 2nd date of choice (Enter 1 or 2 next to your two dates of choice) from the list below. If left blank you will be registered for the next available class.

____ April 3, 2024 - Wed	2:00 PM to 4:00 PM
____ April 14, 2024 - Sun	9:30 AM to 11:30 AM
____ May 2, 2024 - Thurs	6:00 PM to 8:00 PM
____ May 21, 2024 - Tues	9:30 AM to 11:30 AM
____ June 6, 2024 - Thurs	1:00 PM to 3:00 PM
____ June 25, 2024 - Tues	9:30 AM to 11:30 AM

We also offer 3 separate classes on the MLS Operating System –

- **MATRIX 1: Intro into Matrix**
- **MATRIX 2: The Next Step in Matrix**
- **MATRIX 3: Matrix to the Max.**

To register for the Matrix classes, ***once you have received your access codes***, please go to our website at hgar.com and choose the date and time that works best for you. These classes can be taken for 3 CE Credits for a fee, or you or you can take the class for free without receiving credit.

OFFICE USE
Member ID: _____

____ I understand that you will try to accommodate me and register me for my 1st date of choice. If that class is full, you will register me on the 2nd date of choice. If left blank I will be registered for the next available class. I will be informed of my MLS Orientation date in my welcome email.

Name: _____
PLEASE PRINT

Signature: _____ Date: _____

EMAIL: Membership@HGAR.com OR Fax: FAX TO: 914-681-6044

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